

Waupaca County Committee on Aging Meeting Minutes  
Tuesday, October 1, 2018  
Waupaca County Courthouse, Room LL43  
811 Harding Street – Waupaca, WI 54981

*This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.*

Chairperson Mary Kay Poehlman called the meeting to order at 10:03 a.m. and a quorum was established.

**Members Present:** Mary Kay Poehlman, Dona Gabert, Dawn Brumm, Ray Claussen, Jan Lehrer, Bob Appleby.

**Members Absent:** None

**Others Present:** Leah Klein, Melissa Anderson, Darlene Kramer, Shannon Kelly, Pat Craig and Janet Reilly.

- I. **Adoption of Agenda:** *A motion was made by Jan Lehrer and seconded by Dona Gabert to approve the agenda. Motion Carried.*
- II. **Adoption of Minutes from 07/24/2018 and 08/28/18 Meetings:** *A motion was made by Jan Lehrer and seconded by Bob Appleby to approve the minutes of both meetings. Motion Carried.*

**Public Comment:**

- 1) Janet Reilly spoke concerning the citizen meeting in Manawa that was organized regarding the suggested closure of the the Manawa Congregate Nutrition Site. She went over highlights of the minutes of the meeting held on September 18, 2018, as well as providing copies of the minutes.
- 2) Pat Craig, County Board Member, asked if she could make her comments during the pertinent discussion. Chairperson, Mary Kay Poehlman agreed.

III. **Regional ADRC Coordinator Update – Darlene Kramer:** Updates included new Elder Benefit Specialist hired in Outagamie County branch. Outagamie County courthouse experienced renovations and as a result Outagamie County branch of the ADRC relocated within the building to a warm, welcoming space. Darlene encouraged visitors to new area.

IV. **2019-2012 Aging Plan Review & Approval:**

Leah Klein reviewed purpose of Aging Plan, highlights of the plan and requested feedback and questions. Pat Craig request that grammatical errors be addressed and changed after the meeting's conclusion. It was noted that a newly appointed citizen member to the Department of Health and Human Services Board be added; Judi Olson. A concern was raised regarding the budget allocation for aging programs in Waupaca County. Shannon Kelly clarified that across DHHS programs the 2019 budget is a concern. Pat Craig commented on her recollection of DHHS Director Chuck Price's comment during the September 26, 2018 County Finance Committee Meeting. Pat Craig commented a concern regarding the use of participant donations for growth and expansion of the program considering the deficit. It was noted during discussion that there were no goals written to include the preservation of the Manawa Congregate Dining Site. Leah Klein clarified the purpose of a County Aging Plan versus the conversation of long-term sustainability planning of the overall Waupaca County Nutrition Program. *A motion was made by Dona Gabert and seconded by Dawn Brumm to accept the 2019-2021 Waupaca County Aging Plan as written. Motion carried.*

- V. **85.21 Transportation Program Funding Application Review:** Leah Klein reported that the Wisconsin Department of Transportation grant application is in process and will be reviewed and approved by the Waupaca County Transportation Coordination Committee. DHHS also applying for operating expenses through the 5310 WisDOT grant. The Volunteer Driver Transportation program is also experiencing fiscal implications due to increase ridership demand for the program and available funding as aging population rises.
- VI. **Transportation Program Update:** Leah Klein reported on the large increase that we have seen in our program, providing a handout that summarizes 2<sup>nd</sup> Quarter data from the Volunteer Driver Transportation Program. As we are seeing in the Nutrition Program, the Transportation Program is a large increase in demand. Interested parties should attend the Waupaca County Transportation Coordination Committee for advanced discussion on Transportation for individuals who are aging and individuals with disabilities.
- VII. **Nutrition Program Updates & Discussion:** Leah Klein updated that during the September 5, 2018 Department of Health and Human Services Board meeting, the Board approved the overall DHHS budget which included \$32,000 for the congregate nutrition program. Discussion included concerns with short-term plans for the Manawa Congregate Dining Site including the purchase of a dish sanitizer or modification to include 3-compartment sink at the Town of Little Wolf Town Hall. A concern was noted for hiring a permanent Nutrition Site Manager position. Shannon Kelly clarified that the Manawa Nutrition Site Manager position is not currently posted for recruitment. Leah Klein proposed a joint *Nutrition Advisory Committee* and *Committee on Aging* meeting in November. Leah Klein and Melissa Anderson would take the joint meeting as an opportunity to present overall Waupaca County Nutrition Program data, including financials, as well as current aging population demographics and projected aging population demographics. It is at this joint meeting that Leah Klein and Melissa Anderson will seek guidance on next steps for long-term sustainability planning for the Waupaca County Nutrition Program. Joint meeting between *Nutrition Advisory Council* and *Committee on Aging* set to occur following the regularly scheduled *Nutrition Advisory Council* meeting on **November 15, 2018 at 1:30 pm, at the Weyauwega Nutrition Site (109 E. Main Street Weyauwega, WI 54983)**. Manawa Congregate Dining Site will remain open 5 days per week with the Aging Programs Specialist covering full-time at the site. Until program data can be reviewed by the Nutrition Advisory Council and Committee on Aging, no purchases or modifications to the Town Hall of Little Wolf will be pursued. Leah Klein and Melissa Anderson have an exploratory meeting scheduled Friday Oct. 5<sup>th</sup> with the School District of Manawa. Leah Klein will be planning visits with additional Nutrition Site Locations as advised by the community of Manawa. Pat Craig located and out of date October menu for the Manawa Nutrition Site which will be updated by Melissa Anderson and Pat Huber post meeting.
- VIII. **Adjourn:** *A motion was made by Jan Lehrer and seconded by Dawn Brumm to adjourn.* **Motion Carried.**

**Respectfully Submitted, Pat Huber, ADRC Clerk**